



Oral English (Level 2): Course Outline

Instructor	Crystal McRae <u>Email:</u> mcrae_crystal@hotmail.com <u>Office:</u> Science and Engineering Building (II): A222 <u>Website:</u> http://crystalcleareducation.yolasite.com <u>Blog:</u> http://crystalcleareducation.wordpress.com
Instructor's Office Hours	Wednesday 12:30-1:30pm / Thursday 11:30-12:30 or by appointment
Class Hours	Monday 1:10-4pm
Class Location	Humanities and Social Science Building (I): D204
Required Text	Q: Skills for Success – Listening and Speaking 3 (Chapters 8-10) <i>by Miles Craven and Kristin D. Sherman</i>

Course Objectives

- Develop the ability to speak confidently in English.
- Learn how to use common phrases and expand vocabulary.
- Enhance listening skills to improve comprehension of spoken English.

Course Evaluation

Participation	10%
Quizzes	10%
Midterm test	15%
Assignments	40%
Final Discussion	25%

Additional Information

- I expect you to speak English as much as you can. Don't be afraid to make a mistake! 😊
- If you miss a class **you are responsible for finding out what you missed**. Ask a classmate, come by my office, or send me an email to find out what you missed in class.
若是你有缺課，你有責任要知道上課的內容。你可以詢問你的同學或是老師（可以寫email給我或是來我的辦公室）。
- More than **four unexcused absences** will result in failure of the class.
無故缺席曠課達四次以上者，即被當掉。
- Two late arrivals to class are equal to one absence.
- No cell phone use is permitted in class (except for use as a dictionary).

Course Schedule

Week	Date	Topic	Reading	Comments
1	2/18	-----		No class
2	2/25	Course Introduction / Cities	Unit 8	
3	3/4	Cities	Unit 8	
4	3/11	Money	Unit 9	
5	3/18	Money	Unit 9	
6	3/25	Keeping in Touch	Unit 10	
7	4/1	Keeping in Touch	Unit 10	
8	4/8	-----		No class
9	4/15	<i>Midterm</i>		Midterm Exam
10	4/22	Music		
11	4/29	Job Interviews		
12	5/6	Job Interviews		
13	5/13	Negotiations		
14	5/20	Phone Conversations		
15	5/27	Phone Conversations		
16	6/3	Debate		
17	6/10	Common English Mistakes		
18	6/17	End of Semester Activity		